

## Entering Scholarly Activity

This document contains examples of common scholarly activity entry errors. The first example highlights errors commonly seen when entering information into the Accreditation Data System (ADS). The second example highlights errors commonly found when faculty members' CVs are entered into ADS. This handout can be used as a reference by faculty members when updating CVs and entering scholarly activity.

## Faculty Scholarly Activity Template

- Provide the information
- If there are no activities in a particular column, say so – do not leave blank
- Note the information is for ONE YEAR

**FACULTY SCHOLARLY ACTIVITY**

For reporting year 2016-2017, scholarly activity that occurred during the previous academic year (2015-2016).

Faculty Member	PMID1	PMID2	PMID3	PMID4	Conference Presentations	Other Presentations	Chapters Textbooks	Grant Leadership	Leadership or Peer-Review Role	Teaching Formal Courses
[REDACTED]	Scholarly Activity not entered									
[REDACTED]	Scholarly Activity not entered									
[REDACTED]	Scholarly Activity not entered									

Example of an inadequate Faculty Scholarly Activity template

## Example of Curriculum Vitae with Common Errors

Certification Information				Current Licensure Data	
Specialty	Certification Year	Certification Status	Re-Cert Year	State	Date of Expiration
Pediatrics	1985	Permanent		Michigan	
Pediatric Critical Care Medicine	1987	1995			
<b>Academic Appointments - List your current position.</b>					
Start Date	End Date	Position(s)			
7/1/84	6/30/88	Director, PICU. A University			
7/1/88	6/30/95	Assistant Professor of Pediatrics, Wayne State University			
7/1/95	Present	Assistant Professor of Pediatrics, Wayne State University			
<b>Concise Summary of Role in Program:</b> Division Chief, Critical Care Medicine and Director of Pediatric Critical Care Medicine Fellowship Program					
<b>Current Professional Activities / Committees (limit of 10):</b>					
1990-1995	Center Coordinator, Pediatric Respiratory Extra Corporeal Life Support Organization	Multi-Center Study,			
1992-1994	Center Coordinator, PCCSG/ELSO Respiratory Failure Mortality Predictors				
1992-1995	High Frequency Ventilation Database				
1994-Present	Clinical Practice Guidelines Task Force of the Pediatric Critical Care Medicine				
<b>1997-2002 Pediatric Residency Education in the ICU Task Force of the Society of Critical Care Medicine</b>					
1994-1996	National Institute of Child Health & Development, Pediatric Pharmacology Research Unit				
1999-2002	National Association of Children's Hospitals and Related Institutions (NACHRI) Clinical Practice Services Program ICU Focus Group				
<b>July 2001-</b>	Newsletter Editor, American Academy of Pediatrics, Section on Critical Care Executive Committee				
Jan. 1996	Medical Examiners, USMLE Step II Pediatrics				

Always include expiration dates

Always include re-certification year if applicable

Be Mindful of limits

Formatting is important to ensure that the Review Committee accurately interprets information

Always include an end date or state "present" if the position reflects a current appointment

Jan. 1996-	Accreditation Council for Graduate Medical Education, Residency Review Committee for Pediatrics
Jan. 1996-	National Institutes of Child Health and Human Development, Pediatric Pharmacology Research Units Network, Chair, Internal Operations Committee
Jan. 1996-	Chair, Society of Critical Care Medicine, Committee for Pediatric Residency Education in the ICU

**Selected Bibliography - Most representative Peer Reviewed**

**Publications / Journal Articles from the last 5 years (limit of 10):**

1. Mussel, A. et al.: Metabolism and Pharmacokinetics of Acetaminophen in a Severely Poisoned Young Child. *Crit. Care Med.*, 105:125-128, **1984**.
2. Mussel, A. et al.: Intensive Care and Cerebral Perfusion Pressure in Near-Drowning. *Crit. Care Med.*, 13:282-286, 1985.
3. Mussel, A. et al.: Clinical Features of Respiratory Syncytial Virus Infections in Healthy Versus Previously Critically Ill Children. *Pediatr. Pulmonology*, 7:167-170, **1989**.
4. Mussel, A. et al.: Role of Intensive Care in Managing Childhood Cancer. *Amer. J. Clin. Oncol.*, 14:379-382, **2011**. Abstracted in Clinical Digest.
5. Mussel, A. et al.: Limitations of the Glasgow Coma Scale in Predicting Outcome in Children with Traumatic Brain Injury. *Journal of Pediatrics*, 120:195-199, 2015.
6. Mussel, A. et al.: Extracorporeal Membrane Oxygenation (ECMO) for Pulmonary Parenchymal Disease in Older Children. (**Publication/Journal Name?**), 8:282-286, 2015.
7. Mussel, A. et al.: Drug-induced torsades de pointes: a possible interaction of propofol and erythromycin. *The Annals of Pharmacotherapy*, 28:282, 2015.
8. Mussel, A. et al.: A Child with Cardiogenic Shock and Supraventricular Tachycardia Presenting in Normal Sinus Rhythm. *Pediatric Emergency Care*, 12: 420-421, 2016.

**Keep your publications within the timeframe requested**

**Always list full publication detail, including publication sources**

**Selected Review Articles, Chapters and / or Textbooks from the last 5 years (limit of 10):**

2. Mussel, A. et al. (eds.), *Pediatric Critical Care*. C.V. Mosby Company, St. Louis, 2015, pp. 1201-1207.
3. Mussel, A. et al.: Adult Respiratory Distress Syndrome in Children. In Wilmott, R.W. (ed.), *Pediatric Clinics of North America*, W.B. Saunders Company, Philadelphia, **2017**, pp. 337-363.
4. Mussel, A. et al.: Transportin-1 and its role in drug transport. In Jaimovich, D., Vidyasagar, D. (eds.), *Pediatric Critical Care*, W.B. Saunders Company, Philadelphia, **2016**, pp. 337-354.
5. Mussel, A. et al.: Head Injury. In Burg, F.D., Ingelfinger, J.R., Wulf, E.R., Polin, R.A. (eds), *Current Pediatric Therapy*, W.B. Saunders Company, Philadelphia, 2017, (**pages?**).

**It is best practice to list scholarly activity in chronological order**

**Always list full publication details, including page numbers**

**Participation in Local, Regional, and National Activities / Presentations / Abstracts / Grants from the last 5 years - this does not include attending a meeting or conference.**

**(limit of 10):**

1. **(Date?)** Zinetics Medical: Stress Gastrointestinal Ulceration and Nosocomial Pneumonia in Mechanically Ventilated Children: Comparison of Sucralfate, Antacid and H<sub>2</sub> Blockers. Alexander Mussel, MD, Principal Investigator. \$2,000).
2. 7/91 **A date should always be included, even for presentations** Children's Hospital of Michigan Intramural Research Grant: The Effects of Clonidine on Neuroactive Amines and the Electroencephalogram in the Rat. Alexander Mussel, MD, Principal Investigator (\$25,000).
3. 7/91 **A date should always be included, even for presentations** Pediatric Psychiatric Association (Michigan Chapter): Psychosocial Impact of Hospitalization on Dependent Children. Alexander Mussel, MD, Principal Investigator (\$35,000).
4. 1/93-12/94 Children's Hospital of Michigan Intramural Research Grant: The Use of Non-Opiates for the Treatment of Severe Pain in Critically Ill Children. Alexander Mussel, MD, Principal Investigator (\$25,000).