

TO: Emergency Medicine Community

FROM: Felicia Davis, MHA
Executive Director, Review Committee for Emergency
Medicine

DATE: May 12, 2022

RE: Next Resident Member of the Review Committee for
Emergency Medicine

The Review Committee for Emergency Medicine is seeking nominations for its next resident member for a position that will become available on July 1, 2023. The Committee's solicitation process involves an open call for resident nominees from relevant organizations and individual program directors. As such, the Committee is requesting nominations to be considered for the next resident member.

Qualifications of the Resident Member

The resident member must have a minimum of one year of emergency medicine residency education remaining after July 1, 2023.

Resident members may not serve on two review committees simultaneously and must not be from the same state or institution as another member of the Review Committee.

Current Review Committee Member Institutions:

- University of California (San Diego), California
- University of Southern California/LAC+USC Medical Center, California
- Denver Health/University of Colorado, Colorado
- University of Florida College of Medicine (Jacksonville), Florida
- University of Illinois Cancer Center, Illinois
- University of Louisville, Kentucky
- Johns Hopkins University, Maryland
- University of Nebraska Medical Center, Nebraska
- University at Buffalo, New York
- Columbia University, New York
- Mercy-St Elizabeth Boardman Hospital, Ohio

Responsibilities of the Resident Member

The resident member of the Review Committee participates as a full voting member in all review committee activities, including program review and policy discussion. The resident member is subject to complying with the same confidentiality, conflict of interest, duality of interest, and fiduciary responsibility policies of the other members. Resident members will sign an agreement with the ACGME and annually complete a disclosure form identifying any relationships, positions, or circumstances in which s/he is involved that s/he believes could contribute to an actual or apparent conflict or duality of interest.

Resident members must have sufficient time to prepare program review information, participate in subcommittee work (as assigned), review agenda items and related documents prior to the meeting, attend/travel to each Review Committee meeting, and participate in other activities of the Review Committee.

The resident member is also a member of the ACGME Council of Review Committee Residents (CRCR). The CRCR is composed of resident members from each Review Committee and is an important part of the ACGME as it serves to provide valuable input and feedback to the ACGME Board of Directors about matters related to residents, graduate medical education, and accreditation from the resident perspective. The CRCR meets twice a year; dates are listed at the end of this notice.

Note: It is the responsibility of the program director of the resident member's residency or fellowship to ensure that the resident will have the necessary time to review programs, attend Review Committee meetings and CRCR meetings, and participate in activities of the Review Committee for Emergency Medicine and the ACGME as is required for all Review Committee members.

Additional Information

All new Committee members are required to participate in new member orientation. Dates and times will be arranged by Review Committee staff members. The duration of the Review Committee and CRCR meetings is one to three days, as needed. Members are expected to attend all meetings.

The Review Committee for Emergency Medicine meets two times per year usually in January and April, with an occasional third meeting scheduled as needed. At times, the Committee may meet via conference call according to each meeting agenda. All travel- and meeting-related expenses are covered by the ACGME.

Selection of Next Resident Member

The Review Committee will consider nominations this fall and will forward its selection to the ACGME Board of Directors for approval at its February 2023 meeting. The new resident member's term will begin July 1, 2023, and end June 30, 2025.

To Submit a Nomination

Each submitted nomination must include:

- (1) Two letters of recommendation
 - a. Letter of support from the nominee's program director. This letter must include an attestation that he or she will ensure that the resident will have sufficient time to participate in activities of the Review Committee and the ACGME as required.

- b. Letter of endorsement from a professional medical society of membership or other person/group (e.g., department chair, dean, local Graduate Medical Education Committee (GMEC), institutional/local committees, etc.)
- (2) Resident curriculum vitae
- (3) Completed Nomination Form

Submit all nomination materials by **Monday, October 3, 2022**, to:

Ms. Bianca Andino
 ACGME
 401 North Michigan Avenue, Suite 2000
 Chicago, Illinois 60611

Or via email to: bandino@acgme.org

All program directors who submit nominations will be notified of the selection by email after confirmation by the ACGME Board of Directors in February 2023.

Contact Bianca Andino, Accreditation Administrator, bandino@acgme.org or 312.755.5041 with any questions.

Event	Date	Location
Review Committee Meeting (Observe):	April 13-15, 2023	TBD
CRCR Meeting (Observe):	May 4-5, 2023	TBD
Resident member term begins:	July 1, 2023	
Review Committee Meeting:	August 24-25, 2023	TBD
CRCR Meeting:	September 24-25, 2023	TBD
Review Committee Meeting:	January 2024 (TBD)	TBD
Review Committee Meeting:	April 2024 (TBD)	TBD
CRCR Meeting:	(TBD)	TBD
CRCR Meeting:	(TBD)	TBD
Review Committee Meeting:	January 2025 (TBD)	TBD
Review Committee Meeting:	April 2025 (TBD)	TBD
CRCR Meeting:	(TBD)	TBD
Resident member term ends:	June 30, 2025	

CC: Douglas McGee, DO
 Chair, Review Committee for Emergency Medicine